



Shipping & Mailing

# SendSuite® Xpress and Ascent™ What's New in SendSuite® Xpress 2.30 and Ascent™ 9.30

## Overview

UPS has implemented some changes for the 2015 Business Rules. The changes include declared value enhancements, medium box dimensions, SurePost changes, 4" x 4" Smart Label, Pickup Summary Barcode, PDF417, and removing UPS Basic services.

Please refer to the readme file for additional details.

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## Update Requirements

A minimum of SendSuite Xpress v2.25 or Ascent v9.25 is required to perform this upgrade.

- All carriers except **POS** and **POM** should be Closed and Printed.
  - Carriers **POS** and **POM** should be opened for a New Day.
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## Declared Value Enhancements

An increased Declared Value maximum up to \$70,000 USD is now available to certain destination countries. This maximum applies to UPS accounts that qualify. Contact your UPS representative for details.

### High Value Summary Report

High Value Summary Report for shipments to US is updated.

## Medium Express Box Dimensions

Dimensions for the medium UPS Express Box are now:

- Length – 16 inches
- Width – 11 inches
- Height – 3 inches

## SurePost Changes

### Non-Machinable Surcharge

A non-machinable surcharge will be applied when the weight is greater than 35 pounds.

A UPS SurePost shipper must be able to designate a UPS SurePost shipment that has unspecified dimensions as a non-Machinable shipment.

Non-Machinable surcharge is now available to all Surepost services with the following conditions:

- Weight greater than 35 pounds
- At least one side greater than 34 inches
- The second longest side greater than 17 inches
- The item is package in a customer supplied tube
- Manual selection by the user.

## **Packaging Type**

All SurePost services now has "Packaging Type" as a special service with the following options:

- Machinable
- Non-Machinable
- Customer Supplied Tube

## **Shipper Sub-Classification**

Shipper Sub-Classification for the SurePost service "UPS SurePost Less Than 1 lb" has been removed from the special service screen. This is replaced by the new Packaging Type option.

## **Tube Packaging Type**

UPS tube packaging type is no longer allowed for SurePost shipments. Shippers must supply their own packaging. He or she must select the "Customer Supplied Tube" option under Packaging Type special service.

The non-machinable surcharge will be added when this packaging type is selected.

## **Balloon and Oversize Removal**

Balloon and Oversize were replaced by Dimensional Weight rating for the following Surepost services:

- UPS SurePost 1 lb or Greater
- UPS SurePost Bound Printed Matter
- UPS SurePost Media.

Dimensions do not apply to UPS SurePost Less Than 1 lb.

## **Carbon Neutral**

Carbon Neutral is added to all UPS SurePost shipments that have UPS as the final mile delivery.

A fee applies when Carbon Neutral is selected.

## **4 x 4 Smart Label**

The UPS label has been enhanced to print in a smaller 4" x 4" size. This allows customers to print labels for smaller packages and purchase less expensive label stock. Ascent/SendSuite Xpress now supports both 4"x 4" and 4" x 6" print formats for UPS. SurePost services with USPS delivery will continue to print on a 4"x 6" label only.

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## Note:

Use of 4 x 4 labels are restricted to UPS shipments only and may not be used for UPS SurePost shipments.

If using UPS SurePost or any other carrier you must use Continuous or 4x6 Die Cut labels.

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## Label Stock

A "Label Stock Type" option is added in Peripheral Setup (under Printer Driver) to identify the label type loaded on shipper's thermal printer.

If continuous stock is used, Ascent/SendSuite Xpress will select either 4" or 6" length to print based on the type of UPS shipment.

**Label 1** – printing on a 4x4 label stock

JOHN DOE  
(203) 659-8741  
SENDSUITE Xpress  
2 MAIN DRIVE  
1 ANY STREET  
KANSAS KS 67840

10 LBS 1 OF 1

SHIP TO: TEST  
(555) 555-5555  
TEST COMPANY  
1 TEST ROOM  
1 TEST SUITE  
1 TEST STREET  
NEW YORK CITY NY 10001

NY 100 9-34

UPS GROUND  
TRACKING #: 1Z 123 555 A8 0000 0303

ADULT SIGNATURE REQUIRED-MIN 21

SSX 0230 DMX/1E26 G3.5V 04/2015

**Label 2** – new format on a 4x6 label stock, the content is now reduced to 4 inch length with a 2 inch space at the bottom

JOHN DOE (203) 659-8741 SENDSUITE XPRESS 2 MAIN DRIVE 1 ANY STREET KANSAS KS 67840	10 LBS	1 OF 1
SHIP TO:	TEST (555) 555-5555 TEST COMPANY 1 TEST ROOM 1 TEST SUITE 1 TEST STREET NEW YORK CITY NY 10001	
	<b>NY 100 9-34</b> 	
UPS GROUND TRACKING #: 1Z 123 555 A8 0000 0296		
		
ADULT SIGNATURE REQUIRED-MIN 21		
SSX 0230 DMX/1E26 63.5V 04/2015		
PKID:90 INV#:48 SHIP DT:04/21/15 Wgt: 10-lbs		

If reference number is configured to print on label, it will appear on the 2" blank space at the bottom of the label.

**Label 3** – Surepost label which remains as 6 inch long (no change from previous)



If you are using continuous stock, you may wish to switch to the Continuous setting to optimize label usage. This setting is located in the new Label Stock Type under the peripheral setup.

## Pickup Summary Barcode

Pickup Summary Barcode will print a 4" x 4" format.

## Retired UPS Services

The following services have now been retired:

- UPS Basic
- UPS P.O. Box